

POSITION AVAILABLE
ConnectKW Project Worker Contract – 420 hours
January 2010 – March 2010

The Social Planning Council of Kitchener-Waterloo is seeking a project worker to assist with achieving the objectives of [ConnectKW](#), a network of public internet access sites across K-W.

This position is made available through Government of Canada Community Access Program funding to provide career related experience to eligible candidates 15-30 years of age currently taking post secondary courses, having completed at least one post secondary course, or intending to pursue full time post secondary education in 2009/10.

Seeking candidates who are interested in gaining career experience in the following areas:

- Community development
- Community resource support and management
- Child, youth and adult training on new technologies and applications
- Web content management
- Marketing
- Project management
- Social research and planning

Position will include:

- Delivering training and/or direct client support at community locations across K-W.
- Participating in special project activity as determine by project needs and individual learning objectives.
- Administrative tasks as required including written reports.

Qualifications:

- Education, experience or career objectives in a related field.
- Excellent people skills and problem solving ability.
- Ability to respond to multi-tasks and people in a fast paced environment.
- Proficiency with word processing, database searching, and the Internet.
- Capacity to meet firm deadlines.

Hours: 420 hours to be completed by March 31 2010.

Please apply in writing, with a resume and cover letter detailing your career goals and qualifications for this position by 4:00 p.m. Monday December 14, 2009 to:

ConnectKW Project Worker Contract
Social Planning Council of Kitchener-Waterloo, Suite 300-151 Frederick St. Kitchener, ON N2H 2M2 Fax: 519 578-9185 Email: admin@waterlooregion.org