



**PART-TIME – EVICTION PREVENTION PEER WORKER**  
**with Social Development Centre Waterloo Region**  
funded by the United Way Waterloo Region Communities



We are offering an initial three-month contract with 15 hours per week at \$25 per hour to be filled as of October 1<sup>st</sup> until December 31<sup>st</sup> 2022. A monthly transit pass and/or gas expenses covered.

We currently have two eviction prevention peer-workers in Kitchener-Waterloo and Cambridge supporting tenants from underserved populations, particularly BIPOC and 2SLGBTQ+. The worker will coordinate the tasks with the two colleagues and focus most of their time within the City of Waterloo communities.

The administrative and operational tasks that can be done from home or the office:

- Development of the work plan and weekly reporting on the activities
- Collection of information about calls for support, households being support and critical cases regarding evictions and eviction prevention for reports and research
- Phone and online communication with tenants for information and referral supports; as well as with workers in other housing and social agencies

The field tasks done with precautions and protective measures (masks, sanitizers, etc.):

- Visits with impacted households, communication with landlords, preparation for and assistance with Landlord and Tenant Tribunal hearings
- Posting of information and delivery of information material in buildings, public and community information boards, and organizations
- Collaboration with other support organizations to provide information or ensure connections to interpreters, social agencies, and housing supports, including municipal enforcement and Waterloo Region Community Legal Services.

The qualifications required:

- Previous experience in providing support to tenants in employment or community setting
- Knowledge of the Landlord Tenancies Act, functioning of the Landlord and Tenant Board
- Strong mediation and conflict resolution skills
- Confidence working with email, text and spreadsheet applications, teleconferencing software

Due to the equity-informed recruitment process the following would be considered as assets:

- Identifying with BIPOC or 2SLGBTQ+ communities
- Lived experience of tenancy challenges or eviction
- Speaking languages other than English
- Community engagement in underserved and disinvested neighbourhoods

**Please email your resume and cover letter to [admin@waterlooregion.org](mailto:admin@waterlooregion.org) to Aleksandra Petrovic by September 25th at midnight.**